

SOUTH FORK WATER BOARD  
MINUTES OF BOARD MEETING  
**August 16, 2018**

Board Members Present: Russ Axelrod, West Linn Mayor, Chair  
Richard Sakelik, West Linn Councilor  
Brian Shaw, Oregon City Commissioner  
Frank O'Donnell, Oregon City Commissioner

Board Members Excused: Dan Holladay, Oregon City Mayor, Vice Chair  
Bob Martin, West Linn Councilor

Staff Present: John Collins, SFWB General Manager  
Christopher Crean, SFWB Legal Counsel  
Wyatt Parno, OC/SFWB Finance Director  
Kim Brown, SFWB Staff

Others Present: Kyle Pettibone, RH2 Engineering  
Todd Heidgerken, Clackamas River Water General Manager  
Dave McNeel, Clackamas River Water Commissioner  
Hugh Kalani, Clackamas River Water Commissioner

**General Board Meeting**

(1) **Call to Order**

**Chair Axelrod** called the meeting of the South Fork Water Board to order at 6:11 pm.

(2) **Roll Call**

(3) **Public Comments**

There were none.

(4) **Consent Agenda**

- a. Approval of the Minutes of the May 23, 2018 Board Meeting

**Board Member Shaw moved to approve the Consent Agenda. Board Member O'Donnell seconded the motion, which passed unanimously.**

(5) **Resolution 18-01 Emergency Installation of Finished Water Bypass Line and Repair of Existing Transmission Line Leak**

**John Collins, General Manager**, introduced Kyle Pettibone with RH2 Engineering, and very briefly explained the July 19, 2018 discovery of the leak in the finished water pipeline.

**Kyle Pettibone, RH2 Engineering**, described how he and his team have been working with South Fork and Oregon City staff on this issue since July 20, 2018. Mr. Pettibone handed out an informational packet with aerial photos and pipeline diagrams and described

the findings and remedial action taken to dewater and stabilize the ground in the area surrounding the leak.

**John Collins, General Manager**, emphasized that South Fork staff are monitoring the dewatering pump daily and there has not been any increase in flow or change in the ground around the leak. However, emergency repair plans are in place should the situation call for it.

**Kyle Pettibone, RH2 Engineering**, explained the options that have been considered and concerns about the risks of trying to repair the leak in the existing line. There is great concern the repair could take many days and this could not be accomplished without interruption to water service. Mr. Pettibone said it was very fortunate that South Fork had the foresight to plan for an additional transmission line and put the connection in place when doing a previous capital project. There was a brief discussion with the Board regarding exactly where the leak is located and the risk of pipe and or slope failure when unearthing the thrust blocks that stabilize the line. After all options were considered, Mr. Pettibone said it had been determined the best option is to move forward with construction of the new 42-inch finished water bypass line on Cleveland St, and also repair the leak in the existing line after the new line is in place. RH2 has reached out to various contractors and pipe suppliers regarding the timeline for construction of the new pipeline, and while everyone is really busy this time of year, it will be possible to get the project done this fall.

**Board Member O'Donnell** asked how the new project will be completed without interrupting water service.

**Kyle Pettibone, RH2 Engineering**, explained that the current pipeline has been stabilized and will be in use until construction of the new pipeline is complete. The repair on the existing line will begin after the new line is fully operational.

**Chair Axelrod** said he was considering the question of how much money should be put into repair of the current line.

**John Collins, General Manager**, explained the 42-inch line has been identified as a high priority project in South Fork's current Water Master Plan and is being funded by system development charges and is the planned conduit for future growth. It is in South Fork's best interest to also repair the current 30-inch line as it is already calculated in as needed capacity to service future growth. The redundancy of having two service lines is also valuable.

**Chair Axelrod** noted that while he would like a better idea of the costs involved in the repair, he understood that won't be possible until the line is actually uncovered and the full picture is known. A brief discussion followed regarding the process of pinpointing the actual leak location(s) and most likely repair scenarios.

**Kyle Pettibone, RH2 Engineering**, concluded by explaining they are moving forward with contractor qualifications, bid documents and a construction timeline.

**Board Member Shaw** moved to approve **Resolution 18-01 authorizing the emergency installation of a new 42-inch finished water bypass line and repair the existing transmission line leak. Board Member Sakelik** seconded the motion, which passed unanimously.

(6) **Resolution 18-02 to Adjust Appropriations for the 2017-19 Biennial Budget**

**John Collins, General Manager**, explained that now that the Board had facilitated the means to move forward with the bypass line construction and pipeline repair, there is a housekeeping chore that needs to be completed. Mr. Collins said Wyatt Parno would explain this part.

**Wyatt Parno, OC/SFWB Finance Director**, said that as South Fork follows Oregon Budget Law, resolution 18-02 is needed to expedite the procurement process and budget adjustments to set aside funds from contingency to construct the 42-inch bypass line and repair the existing pipeline as discussed.

**Board Member Sakelik moved to approve Resolution 18-02 to Adjust Appropriations for the 2017-19 Biennial Budget. Board Member Shaw seconded the motion, which was unanimously approved.**

(7) **Business from the Manager**

**John Collins, General Manager**, said that when he asked RH2 to come to work and help South Fork in the emergency with the pipeline, he and Kyle Pettibone agreed to the same hourly rates as already established in a current working agreement for the ShakeAlert project. Mr. Collins said he needs a decision from the Board to continue working with RH2 on this project under a personal services agreement. This is not the normal way South Fork does business but this is an emergency situation and far from normal.

**Chair Axelrod moved to approve the General Manager to enter into a contract with RH2 after review and approval by South Fork's attorney. Board Member Shaw seconded the motion, which was unanimously approved.**

(8) **Business from the Board**

No business.

**Chair Axelrod** adjourned the regular meeting of the SFWB at 6:58 p.m.